

## Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

Department: NON Teaching Staffs

Emp Code: 21 Employee Name : AJOY KR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:05	16:01	GS	10:00	16:30	5:56	00:00	5:56	00:00	00:00	Present	10:05:in(BIOMETRIC),16:01:out(BIOMETRIC),
07-Jan-2020	10:14	16:11	GS	10:00	16:30	5:57	00:00	5:57	00:00	00:00	Present	10:14:in(BIOMETRIC),13:38:out(BIOMETRIC),14:15:in(BIOMETRIC),16:11:out(BIOMETRIC),
08-Jan-2020	10:54	15:55	GS	10:00	16:30	5:01	00:00	5:01	00:54	00:34	Present	10:54:in(BIOMETRIC),15:55:out(BIOMETRIC),
09-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	EL
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	EL

Total Duration=16 Hrs 54 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Emp Code: 22 Employee Name : SMT. DIBYA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:21	16:02	GS	10:00	16:30	5:41	00:00	5:41	00:00	00:00	Present	10:21:in(BIOMETRIC),13:40:out(BIOMETRIC),14:04:in(BIOMETRIC),16:02:out(BIOMETRIC),
07-Jan-2020	10:32	16:07	GS	10:00	16:30	5:35	00:00	5:35	00:32	00:00	Present	10:32:in(BIOMETRIC),13:31:out(BIOMETRIC),14:00:in(BIOMETRIC),16:07:out(BIOMETRIC),
08-Jan-2020	12:19	16:01	GS	10:00	16:30	3:42	00:00	3:42	2:19	00:00	Present	12:19:in(BIOMETRIC),13:31:out(BIOMETRIC),13:57:in(BIOMETRIC),16:01:out(BIOMETRIC),
09-Jan-2020	10:26	16:01	GS	10:00	16:30	5:35	00:00	5:35	00:00	00:00	Present	10:26:in(BIOMETRIC),13:36:out(BIOMETRIC),14:02:in(BIOMETRIC),16:01:out(BIOMETRIC),
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=20 Hrs 33 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Emp Code: 23 Employee Name : SMT. ANJANA PRADHNA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:17	16:00	GS	10:00	16:30	5:43	00:00	5:43	00:00	00:00	Present	10:17:in(BIOMETRIC),13:33:out(BIOMETRIC),14:15:in(BIOMETRIC),16:00:out(BIOMETRIC),

## Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

07-Jan-2020	11:03	16:11	GS	10:00	16:30	5:08	00:00	5:08	1:03	00:00	Present	11:03:in(BIOMETRIC),13:34:out(BIOMETRIC),14:15:in(BIOMETRIC),16:11:out(BIOMETRIC),
08-Jan-2020	10:43	15:58	GS	10:00	16:30	5:15	00:00	5:15	00:43	00:31	Present	10:43:in(BIOMETRIC),15:58:out(BIOMETRIC),
09-Jan-2020	10:20	16:00	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:00	Present	10:20:in(BIOMETRIC),13:29:out(BIOMETRIC),14:11:in(BIOMETRIC),16:00:out(BIOMETRIC),
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=21 Hrs 46 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0**

Emp Code: 24 Employee Name : SHRI KALDEN LEPCHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:07	16:01	GS	10:00	16:30	5:54	00:00	5:54	00:00	00:00	Present	10:07:in(BIOMETRIC),13:35:out(BIOMETRIC),14:15:in(BIOMETRIC),16:01:out(BIOMETRIC),
07-Jan-2020	10:22	15:21	GS	10:00	16:30	4:59	00:00	4:59	00:00	1:08	Present	10:22:in(BIOMETRIC),13:30:out(BIOMETRIC),14:15:in(BIOMETRIC),15:21:out(BIOMETRIC),
08-Jan-2020	10:28	16:01	GS	10:00	16:30	5:33	00:00	5:33	00:00	00:00	Present	10:28:in(BIOMETRIC),16:01:out(BIOMETRIC),
09-Jan-2020	10:25	16:01	GS	10:00	16:30	5:36	00:00	5:36	00:00	00:00	Present	10:25:in(BIOMETRIC),13:29:out(BIOMETRIC),14:46:in(BIOMETRIC),16:01:out(BIOMETRIC),
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=22 Hrs 2 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0**

Emp Code: 25 Employee Name : SHRI ANIL KR. BHITRIKOTY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:26	16:01	GS	10:00	16:30	5:35	00:00	5:35	00:00	00:00	Present	10:26:in(BIOMETRIC),13:35:out(BIOMETRIC),14:16:in(BIOMETRIC),16:01:out(BIOMETRIC),
07-Jan-2020	10:13	16:08	GS	10:00	16:30	5:55	00:00	5:55	00:00	00:00	Present	10:13:in(BIOMETRIC),13:31:out(BIOMETRIC),14:15:in(BIOMETRIC),16:08:out(BIOMETRIC),
08-Jan-2020	10:53	13:30	GS	10:00	16:30	2:37	00:00	2:37	00:00	00:00	Present On Leave(EL)	10:53:in(BIOMETRIC),13:30:out(BIOMETRIC),
09-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	EL
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	EL

## Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL
-------------	--	--	----	-------	-------	-------	-------	-------	-------	-------	-------	----------	----

**Total Duration=14 Hrs 7 Min , PresentDays=3, Leaves=3 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 26 Employee Name : SHRI SARAN GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Jan-2020	10:30	14:16	GS	10:00	16:30	3:46	00:00	3:46	00:00	2:13	½Present	10:30:in(BIOMETRIC),13:35:out(BIOMETRIC),14:16:in(BIOMETRIC),
08-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
09-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=3 Hrs 46 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 27 Employee Name : SHRI PRAMOD HARIJAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	09:31	15:50	GS	10:00	16:30	5:51	00:00	5:51	00:00	00:39	Present	09:31:in(BIOMETRIC),13:28:out(BIOMETRIC),15:50:in(BIOMETRIC),
07-Jan-2020	10:18	16:14	GS	10:00	16:30	5:56	00:00	5:56	00:00	00:00	Present	10:18:in(BIOMETRIC),13:24:out(BIOMETRIC),14:35:in(BIOMETRIC),16:14:out(BIOMETRIC),
08-Jan-2020	10:24	16:01	GS	10:00	16:30	5:37	00:00	5:37	00:00	00:00	Present	10:24:in(BIOMETRIC),13:44:out(BIOMETRIC),14:43:in(BIOMETRIC),16:01:out(BIOMETRIC),
09-Jan-2020	10:24	16:10	GS	10:00	16:30	5:46	00:00	5:46	00:00	00:00	Present	10:24:in(BIOMETRIC),12:56:out(BIOMETRIC),14:05:in(BIOMETRIC),16:10:out(BIOMETRIC),
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=23 Hrs 10 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0**

Emp Code: 28 Employee Name : SMT. JULY BARAILY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records

## Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	Winter Vacation
07-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
08-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
09-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
10-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
11-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV

**Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=6 , AbsentDays=0 , Weekly Off =0**

Emp Code: 29 Employee Name : SHRI MAHESH CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	11:18	16:01	GS	10:00	16:30	4:43	00:00	4:43	1:18	00:00	Present	11:18:in(BIOMETRIC),13:31:out(BIOMETRIC),14:04:in(BIOMETRIC),16:01:out(BIOMETRIC),
07-Jan-2020	10:15	13:34	GS	10:00	16:30	3:19	00:00	3:19	00:00	2:55	½Present	10:15:in(BIOMETRIC),13:34:out(BIOMETRIC),
08-Jan-2020	12:12	16:01	GS	10:00	16:30	3:49	00:00	3:49	2:12	00:00	½Present	12:12:in(BIOMETRIC),14:42:out(BIOMETRIC),16:01:in(BIOMETRIC),
09-Jan-2020	10:02	16:01	GS	10:00	16:30	5:59	00:00	5:59	00:00	00:00	Present	10:02:in(BIOMETRIC),10:09:out(BIOMETRIC),13:29:in(BIOMETRIC),14:02:out(BIOMETRIC),16:01:in(BIOMETRIC),
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=17 Hrs 50 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 30 Employee Name : SHRI CHANDRA KR. PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	08:56	17:29	GS	10:00	16:30	6:31	00:59	7:30	00:00	00:00	Present	08:56:in(BIOMETRIC),17:29:out(BIOMETRIC),
07-Jan-2020	08:45	17:24	GS	10:00	16:30	6:31	00:54	7:25	00:00	00:00	Present	08:45:in(BIOMETRIC),17:24:out(BIOMETRIC),
08-Jan-2020	09:06	17:06	GS	10:00	16:30	6:31	00:36	7:07	00:00	00:00	Present	09:06:in(BIOMETRIC),17:06:out(BIOMETRIC),
09-Jan-2020	09:10	16:58	GS	10:00	16:30	6:59	00:00	6:59	00:00	00:00	Present	09:10:in(BIOMETRIC),16:58:out(BIOMETRIC),
10-Jan-2020	08:21	17:10	GS	10:00	16:30	6:31	00:40	7:11	00:00	00:00	Present	08:21:in(BIOMETRIC),17:10:out(BIOMETRIC),

## Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

11-Jan-2020	08:56	17:12	GS	10:00	16:30	00:00	8:16	8:16	00:00	00:00	Present	08:56:in(BIOMETRIC),17:12:out(BIOMETRIC),
-------------	-------	-------	----	-------	-------	-------	------	------	-------	-------	---------	---

**Total Duration=44 Hrs 28 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 31 Employee Name : SHRI SANJAY TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:19	17:29	GS	10:00	16:30	6:11	00:59	7:10	00:00	00:00	Present	10:19:in(BIOMETRIC),17:29:out(BIOMETRIC),
07-Jan-2020	10:25	17:24	GS	10:00	16:30	6:05	00:54	6:59	00:00	00:00	Present	10:25:in(BIOMETRIC),17:24:out(BIOMETRIC),
08-Jan-2020	10:32	17:06	GS	10:00	16:30	5:58	00:36	6:34	00:32	00:00	Present	10:32:in(BIOMETRIC),17:06:out(BIOMETRIC),
09-Jan-2020	10:20	16:58	GS	10:00	16:30	6:38	00:00	6:38	00:00	00:00	Present	10:20:in(BIOMETRIC),16:58:out(BIOMETRIC),
10-Jan-2020	10:48	17:10	GS	10:00	16:30	5:42	00:40	6:22	00:48	00:00	Present	10:48:in(BIOMETRIC),10:48:(BIOMETRIC),17:10:out(BIOMETRIC),
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=33 Hrs 43 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0**

Emp Code: 32 Employee Name : SHRI DAWA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:17	16:01	GS	10:00	16:30	5:44	00:00	5:44	00:00	00:00	Present	10:17:in(BIOMETRIC),13:31:out(BIOMETRIC),14:05:in(BIOMETRIC),16:01:out(BIOMETRIC),
07-Jan-2020	10:23	13:34	GS	10:00	16:30	3:11	00:00	3:11	00:00	2:55	1/2Present	10:23:in(BIOMETRIC),13:34:out(BIOMETRIC),
08-Jan-2020	10:28	16:00	GS	10:00	16:30	5:32	00:00	5:32	00:00	00:00	Present	10:28:in(BIOMETRIC),14:42:out(BIOMETRIC),16:00:in(BIOMETRIC),
09-Jan-2020	10:20	16:00	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:00	Present	10:20:in(BIOMETRIC),13:29:out(BIOMETRIC),14:03:in(BIOMETRIC),16:00:out(BIOMETRIC),
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=20 Hrs 7 Min , PresentDays=3.5 , Leaves=0 , Holiday=0 , AbsentDays=2.5 , Weekly Off =0**

Emp Code: 33 Employee Name : SHRI RAM BDR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
-----------	--------	---------	-------	-----------	------------	-----------	----	-----------	--------	--------------	--------	---------------

## Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL
07-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL
08-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL
09-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL
10-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL
11-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	EL

**Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=6 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 34 Employee Name : SHRI RAMESH SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	10:14	15:51	GS	10:00	16:30	5:37	00:00	5:37	00:00	00:38	Present	10:14:in(BIOMETRIC),13:07:out(BIOMETRIC),14:16:in(BIOMETRIC),15:51:out(BIOMETRIC),
07-Jan-2020	10:45	13:10	GS	10:00	16:30	2:25	00:00	2:25	00:45	3:19	½Present	10:45:in(BIOMETRIC),13:10:out(BIOMETRIC),
08-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
09-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=8 Hrs 2 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 35 Employee Name : SMT. SUBALA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
06-Jan-2020	09:37	16:11	GS	10:00	16:30	6:12	00:00	6:12	00:00	00:00	Present	09:37:in(BIOMETRIC),16:11:out(BIOMETRIC),
07-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
08-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
09-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
10-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
11-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=6 Hrs 12 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

# Daily Attendance Report (Detailed Summary Report)

Jan 06 2020 To Jan 11 2020

Company: SRBTC

Printed On : Jan 13 2020 11:27

---















